

SHEERWOOD COLLEGE

PAYMENT RULES

1. The Fees include all expenses and including teaching expenses for the academic session. It is therefore requested of the utmost importance that all fees be paid promptly.
2. Please note the following points with reference to fee submission:
 - Online fee can be paid 24*7 via the link available on our website mentioned below and through cheque.
 - SHEERWOOD COLLEGE - www.sheerwoodcollegejhansi.com
3. In special circumstances and only after approval from the school administration cash fees will be accepted at school fee counter along with the below mentioned charges per transaction:
 - **Administration Charges Rupees - Rs.100**
 - **Cash Handling Charges Rupees - Rs. 200**
 - **Total Rupees - Rs. 300**

NOTE: If the fee is paid using any other mode as stated above, it will be deemed not received in our accounts.

Payment Schedule for Every Quarter Is Given Below:

CLASS	<u>Ist QUARTER</u> <u>Due Date – 01st April 2026</u> <u>Last Date – 15th April 2026</u>	<u>IInd QUARTER</u> <u>Due Date – 01st July 2026</u> <u>Last Date – 15th July 2026</u>	<u>IIIrd QUARTER</u> <u>Due Date – 01st October 2026</u> <u>Last Date – 15th October 2026</u>	<u>IVth QUARTER</u> <u>Due Date – 01st January 2027</u> <u>Last Date – 15th January 2027</u>
PLAY CENTRE	5538	5538	5538	5538
NURSERY	6636	6636	6636	6636
LKG	6636	6636	6636	6636
UKG	6636	6636	6636	6636
I	9360	9360	9360	9360
II	9360	9360	9360	9360

III	9360	9360	9360	9360
IV	10185	10185	10185	10185
V	10185	10185	10185	10185
VI	11637	11637	11637	11637
VII	11637	11637	11637	11637
VIII	11637	11637	11637	11637
IX	14736	14736	14736	14736
X	14736	14736	14736	14736
XI (Science)	16785	16785	16785	16785
XI (Comm)	15135	15135	15135	15135
XII (Science)	16785	16785	16785	16785
XII (Comm)	15135	15135	15135	15135

4. School fee/bus fare must be paid quarterly in advance on/before the 15th of the first month of the quarter (i.e. April, July, October and January). The bus fare is payable in full for 11 months. There is no bus charge for the month of June. In case of non-payment of fees/bus charges, a late fee of Rs. 10/- per day will be charged after the due date till the 15th of the first month of the quarter.

5- If the fee is not cleared, after the lapse of the grace period (i.e. the 15th of the next month), the name of your ward will be struck off from the nominal roll of the school, automatically. Non-payment of bus charges will amount to withdrawal of the bus service. Re-admission of your ward may be considered, provided a vacancy in the class exists, and after clearance of all dues in arrear, with an additional penalty of Rs. 2000/-.

6-Until the outstanding fee is received, no internal examination results, reports or recommendations to other schools/colleges will be issued to the student or parent.

7-In case the fee has been paid twice, it will be adjusted in the next quarter.

8-Concession of any category like sibling, staff etc. will not be considered without official authorization.

9-The school shall not be held responsible if fees are not paid on time. Parents are expected to follow the guidelines and pay fee on time to avoid late fine.

10-Fee once paid will not be refunded on any ground whatsoever.

11-Transfer certificates and Student Progress Reports are issued only after the library books are returned, all dues are cleared, school property like books, equipment's if any, are returned and a "No Dues Certificate" has been issued by all the concerned departments.